To configure your webmail in Outlook, please follow these steps:

1. Open Outlook and go to File > Add Account.
2. Select Manual setup or additional server types and click Next.
3. Choose POP or IMAP and click Next.
4. Enter the following information:
	* Your Name: [Your Name]
	* Email Address: [Your Email Address]

# Server Information:

* + Account Type: IMAP or POP3 (choose IMAP for better synchronization)
	+ Incoming mail server: mail.arconsengineers.in
	+ Outgoing mail server (SMTP): mail.arconsengineers.in

# Logon Information:

* + Username: [Your Email Address]
	+ Password: [Your Password]
1. Click on More Settings.
2. Go to the Outgoing Server tab, check My outgoing server (SMTP) requires authentication, and select Use same settings as my incoming mail server.
3. Go to the Advanced tab:
	* For IMAP:
		+ Incoming server (IMAP): 993
		+ Use the following type of encrypted connection: SSL
		+ Outgoing server (SMTP): 587
		+ Use the following type of encrypted connection: TLS
	* For POP3:
		+ Incoming server (POP3): 995
		+ Use the following type of encrypted connection: SSL
		+ Outgoing server (SMTP): 587
		+ Use the following type of encrypted connection: TLS
4. Click OK, then Next, and Finish.